



4th March 2024

West Lane, Killingworth
Newcastle upon Tyne, NE12 7BH
Tel: 0191 216 1811
Email: c.maley@percyhedley.org.uk

Dear Parents & Carers

Parent Governor Vacancy for Percy Hedley School

We wanted to inform you that the term for one of our current parent governors is coming to an end. They have expressed their willingness to continue in the role, but we also welcome new applications from parents who may be interested in joining the governing body. Parent Governors are elected by and from the parents of children currently attending our school. They serve up to a four-year term of office and bring a very important and valued perspective to the work of the Governing Body.

We would particularly welcome nominations from parents from diverse ethnic backgrounds as we are under-represented in that area. We are committed to the diversity of our school and would like our governing board membership to demonstrate this.

The governing body has a vital role to play in making sure every child receives the best possible education. This is achieved by ensuring that governors have the necessary skills and commitment to contribute to the effective governance and success of the school. It is expected that governors will make use of the various training opportunities available to them and play a full part in the work of the governing body.

Whilst previous experience of school governance is useful, this is by no means a pre-requisite for this role as full support and induction training is provided. Most importantly, we seek a Parent Governor who has a passion for inclusive education and is keen to work in a supportive but challenging way with the Senior Leadership of the school to ensure the continued delivery of high-quality education for children of the families in our community.

The Governing Body is responsible for the conduct of the school and for promoting high standards and carries out its role by supporting the vision for the school and ensuring that the school works effectively towards achieving its vision. It does this by building a thorough knowledge of the school and its community, by supporting and constructively challenging the school.

The Governing Body is made up of Parent Governors, Staff Governors and Co-opted Governors who are expected to:

- Attend 1 meeting per term with perhaps other short Keeping in Touch meetings
- Visit the school formally for monitoring purposes at least once a term
- Attend training courses, perform additional research as required and take part in oversight of at least one area of the school's work

Details of the Governors Code of Conduct can be found on the school website, you will find within this document links to governor job descriptions and governance framework: <https://phs.percyhedley.org.uk/governors/>

In return, our Governing Body commits to:

- Provide you with a structured induction
- Provide access to quality training
- Provide informal feedback on your contribution to the Governing Body on an annual basis

If you are interested in applying for the role, please complete the nomination form attached below and return it to myself in paper form or by email to c.maley@percyhedley.org.uk by 4pm on Monday 11th March 2024..

Kindest regards

C.Maley

Carla Maley
Senior Business Manager



Nomination form for the election of parent governor School: Percy Hedley School

Name and address of candidate (parent nominated for election): Parent of: Signature of person nominated:	
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Name and address of proposer: Parent of: Signature of proposer:	
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Name and address of seconder: Parent of: Signature of seconder:	
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Candidate's consent to nomination I (name): _____
agree to being nominated as a candidate for election as a Parent Governor on the Governing Body of Percy Hedley School.

Signature: _____ Date: _____

A 'Candidate's Statement' is included overleaf to provide information about myself to parents in the election. I wish this statement to be included with ballot papers issued to parents, if a ballot is required.

***When completed, this form must be returned to
Carla Maley, Senior Business Manager
no later than
4pm on Monday 11th March 2024***

c.maley@percyhedley.org.uk or via the School Office

Nominated candidate's statement

Please state briefly why you wish to be a governor:

Please detail any skills and experience you have that you feel would benefit the role of governor: