

Percy Hedley School Provider Access Policy

Introduction

This policy statement sets out the arrangements for managing the access of providers to students at Percy Hedley School for the purposes of providing information about their education or training offer.

This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students are entitled:

- ☒ To find out about technical education qualifications and apprenticeship opportunities, as part of the careers programme which provides information on the full range of education and training options available at each transition point.
- ☒ To hear from a range of local providers about the opportunities they offer regarding technical education and apprenticeships – through options evenings, assemblies, careers workshops and taster events.
- ☒ To understand how to make applications for technical courses and apprenticeships.

Management of provider access requests

A provider wishing to request access should contact:

Louise Finlay - Careers Leader,

Tel 0191 2161811

Email: l.finlay@percyhedley.org.uk

Opportunities for access

A range of events, which are integrated into the school careers programme, will offer providers an opportunity to come in to speak to students and/or their parents. The school calendar varies from year to year, so providers need to contact the appropriate staff member named above to identify the most suitable opportunity.

Safeguarding requirements must also be met. The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader. Providers are welcome to distribute prospectus and relevant course literature which will be made available to students in the careers library.

Approval and review

Approved: September 2025 by John Steward Headteacher

Next review: September 2026