

iPayimpact: School Meals - Online Payment

How to access your online account

In order to use the iPayimpact web site you will need:

**Child Account Ref for
NAME OF CHILD:**

**Password will be provided by
school office team**

If you have not previously registered onto this site go to <https://www.ipayimpact.co.uk> and follow the instructions below:

- Click on the Register button
 - Enter the Child Account Ref of your child
 - Username – enter a username that you will remember. This will be required each time you login to your account
 - Email – enter a valid email address
 - Confirm Email – must be the same email address as entered in the previous box
 - Password – enter a password
 - Confirm Password – must be the same password as entered in the previous box
 - Maths Test – please insert your answer
 - Agree to Terms – Please tick this box. You can view the terms as required.
- An email will be sent to your email account. ACTIVATE your account by clicking on the link provided in the email. This will ACTIVATE your account and allow you to Login using the credentials you entered during the registration process.
 - LOGIN to your account
 - Update your profile (personal information) and save

If you have other children at a school who also uses this payment system or another child at Percy Hedley School, you can link them to your new parental account:

- LOGIN to your account
- Click on the Child Accounts tab
- Click the Link a New Child Account button
- Enter the Child Account Ref for the child – see this letter or other similar letter
- Click Find School and Account – select the school from the list (if offered)
- Click the Link Account button

HOW TO MAKE A PAYMENT

- From your Home Page – simply click on Add to Basket
- You can amend the amounts you wish to pay
- Proceed to Checkout

You will be able to add money to your account as soon as you have registered and you will receive an email receipt of your payment once it has been authorised.

Once you have registered your account and added funds you can then select the days which you would like your child to have a school lunch, ***it would be appreciated if you could do so for the full week ahead in order to help our catering team plan for the week.*** Please ensure that you do not select a meal on a day when your child is not due to be in school due to a medical appointment for example.