

# Hedleys College

## Student Guide



## A welcome from Joanne Rees-Proud College Principal



I would like to wish you a very warm welcome to Hedleys College.

I am very happy that you have decided to continue your further education or day provision with us

The college is a happy, vibrant and challenging education provider and we welcome students and families to work with us..

Hedleys College aims to empower students with skills and confidence in their personal goals and aspirations to

**‘Achieve, Believe, & Succeed’**

Please find enclosed some initial information to help you and your child get started with college.

We are always here to answer any questions.

I have also included some forms that we would appreciate you completing and returning on the first day at college.

# About Us

The College site is based at Forest Hall in Newcastle and offers a range of programmes and flexible packages of further education and training across Tyne and Wear. The College is part of the wider Percy Hedley Foundation which offers a range of support for students who attend our provision.

The College team of Physiotherapists, Speech and Language Therapists, and Occupational Therapists work alongside education staff to ensure that students receive a holistic and integrated therapy approach.

## How you can contact us:

Hedleys College Station Road,  
Forest Hall  
Newcastle upon Tyne  
NE12 8YY College

Reception 0191 266 5491  
Initial Visits and Referrals 0191 212 7853  
[collegeplaces@percyhedley.org.uk](mailto:collegeplaces@percyhedley.org.uk)

# Things you need to know

## Timetable

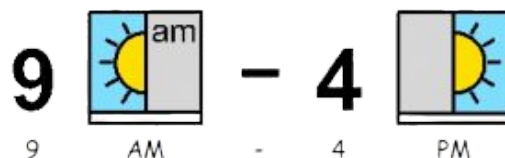
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Timetable

Starting college is a big step for our students, but they quickly settle in with lots of support from our experienced staff.

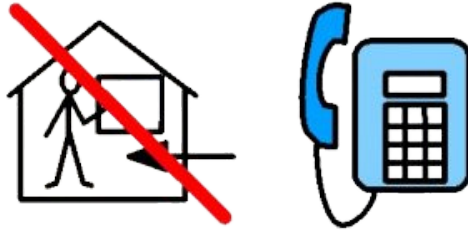
There is an induction period where you can become used to your new environment. You will be allocated a personal tutor and learning support staff. They will be able to help you.

You will be given a timetable for your area of curriculum.



The college week is Monday to Friday 9am – 4pm.

## Absence



Absence

If you are absent, call in by 9am on the first morning of absence. If student has a sickness bug they must remain at home for 48 hours.

The contact number is 0191 281 2888

## Parking

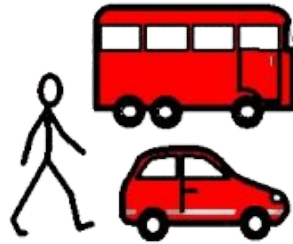


parking

There is a large car park at the front of the college campus in Jesmond and some parking with additional roadside parking at Station Road.

Please refrain from parking in any other areas. Cars may not park in the car park between 8.45am – 9.15am and 3.00pm – 4.00pm as this is when it is needed for taxi access.

## Travelling to College



Travel and Transport

For most students in college transport to and from college is provided through their local authority transport service. They will liaise directly with families once placements are confirmed. Please contact college if you need further information or advice.

Please note however that transport is not the responsibility of the College and we have no funding for this. Parents of day students are asked to provide contact details of the Taxi Company and name of Escort in case of emergency.

## Bus Pass and Metro Gold Card



bus pass

All disabled students are entitled to a free bus pass, and the cost of another person supporting the student. When your bus pass is issued this should include a 'c' symbol for carer.

In addition to the FREE bus pass, it is suggested that students will need to purchase a Metro Gold Card. Bus passes are issued within your own local area.

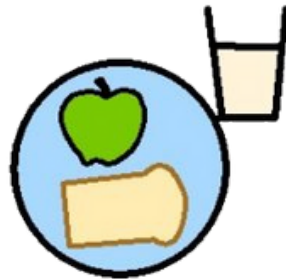
The cost of this is an annual fee of £25 (if you live within Tyne and Wear) and £35 (if you live outside Tyne and Wear). This will then allow students unlimited off peak travel on the Tyne and Wear Metro and Shields Ferry. Once the student has the FREE bus pass and the Gold Card they will also be entitled to reduced fares on local train services.

For more information please visit the [gov.uk](https://www.gov.uk) website. As part of all college programmes we access the community regularly and the gold card provides significant savings over the year.

The nearest metro station is Benton.



## Food and Meal Times



lunch

The college catering team produces freshly cooked, nutritious lunches every day and always takes into account individual dietary preferences and allergies. A choice of lunchtime food such as sandwiches and hot specials are available every weekday in the College Cafe

All lunches cost £2 – which includes a dessert.

Students are encouraged to purchase food locally and prepare their lunch in the Independent Life Skills classroom as part of their learning.

Residential students will have the chance to make their own meal at least once a week, and parents of day students are asked to encourage them to do the same. This is to ensure the effective transfer of skills from the teaching environment to their real living environment.